

BROOKFIELD CONDOMINIUM ASSOCIATION
PROPERTY MODIFICATION APPLICATION

OWNERS NAME----- APPLICATION DATE-----

HOME ADDRESS----- House Color _____

.....(for new roof application)

MAILING ADDRESS-----PHONE #-----

The undersigned hereby applies for approval to make exterior or grounds modifications to the property located at _____ within the association.

I/WE authorize and represent the following:

1. I/WE are the lawful owner(s) of the premises
2. I/WE agree to abide by all the terms and conditions of the approval procedures, the Declaration of Covenants, Conditions and Restrictions, the By-Laws and the Rules and Regulations of the Association as they apply to this application.
3. This approval is valid for a period of six months and will require re-submission for re-approval upon expiration.

I/We recognize my/our commitment and obligation to perform all future maintenance on and around the object of application and shall the Board need to address a repair due to my/our failure to act, understand I/we are responsible to the Board for the costs incurred to by the Board by my/we our Failure to do the maintenance or repair.

This also applies to tree removal, tree trimming or planting of trees and/or other vegetation. Below please provide a narrative description of modification and drawing (use back of form if necessary), and in case of a new roof, indicate the color of the roof shingles being installed.

IT IS THE **HOME OWNERS RESPONSIBILITY** TO ENSURE THAT THE ROOF SHINGLE COLOR, MATERIALS AND DESIGN OF THE CONTRACTED MATERIALS BEING INSTALLED CONFORMS TO THE BROOKFIELD CONDOMINIUM ASSOCIATIONS GUIDELINES.

Attach a copy of the contractor's **Certificate of Insurance**. Where applicable, attach Manufacturer's brochures, photo of property, scale drawing, rendering of modification, name of contractor and specifications for materials (any permits necessary are the home owners responsibility)

CONTRACTORS OR VENDORS NAME-----

ADDRESS-----PHONE #-----

-LICENSE #-----CERTIFICATE OF INSURANCE #-----

OWNER(S) SIGNATURE-----DATE-----

BOARD **APPROVED** BY ..DATE _____

BOARD **DISAPPROVED** BY.. DATE _____

Expiration date _____

BROOKFIELD

APPROVED COLOR CHART FOR ROOFS.

<u>HOUSE COLOR</u>	<u>TIMBERLINE</u>	<u>TAMKO</u>
WHITE	SLATE	VIRGINIA SLATE
GREY	CHARCOAL	RUSTIC BLACK
YELLOW	HICKORY	RUSTIC REDWOOD
TAN	SHAKEWOOD	RUSTIC CEDAR
OYSTER	WILLIAMBURG SLATE	SLATESTONE GRAY

NOTE:

IF REQUESTING ROOF REPLACEMENT, FILL IN ITS ENTIRETY, THE "PROPERTY MODIFICATION FORM." MAKE SURE TO INCLUDE THE CONTRACTOR'S LICENSE NUMBER AND CONTRACTOR'S "CERTIFICATE OF LIABILITY INSURANCE". WHEN COMPLETED DROP INTO BOX IN THE CLUBHOUSE (NEXT TO CLUBHOUSE OFFICE). THE BOARD WILL REVIEW AND WILL GET BACK TO YOU AS SOON AS POSSIBLE WITH THEIR APPROVAL/REJECTION.

IF FILING FOR ANY OTHER EXTERIOR MODIFICATION/REPAIRS, FILL IN ITS ENTIRETY, THE "PROPERTY MODIFICATION FORM." MAKE SURE TO INCLUDE THE CONTRACTOR'S LICENSE NUMBER AND CONTRACTOR'S "CERTIFICATE OF LIABILITY INSURANCE". WHEN COMPLETED DROP INTO BOX IN THE CLUBHOUSE (NEXT TO CLUBHOUSE OFFICE). THE BOARD WILL REVIEW AND WILL GET BACK TO YOU AS SOON AS POSSIBLE WITH THEIR APPROVAL/REJECTION.

IF YOU HAVE ANY QUESTIONS, CONTACT ANY OF THE COVENANT CHAIRPERSONS.